

# TSIPRIN LAW FIRM, PLLC

## TRAFFIC INFRACTION INTAKE FORM

DATE: \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HOME PHONE(\_\_\_\_\_) \_\_\_\_\_ MOBILE PHONE (\_\_\_\_\_) \_\_\_\_\_

E-MAIL \_\_\_\_\_ WORK PHONE (\_\_\_\_\_) \_\_\_\_\_

DRIVERS LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_ DOB \_\_\_\_\_

INFRACTION # \_\_\_\_\_ VIOLATION DATE \_\_\_\_\_ COURT DATE \_\_\_\_\_

COURT YOU ARE SCHEDULED TO APPEAR IN \_\_\_\_\_

HOW DID YOU LEARN OF OUR FIRM?  
\_\_\_\_\_

### STEPS YOU NEED TO TAKE FOR OUR FIRM TO REPRESENT YOU:

- 1<sup>st</sup> On the the citation mark box #3 (contesting the infraction) and complete the rest of the form (such as stating your name, address and signing the form).
- 2<sup>nd</sup> Make two (2) copies of the infraction, one to send to our office and one for your records.
- 3<sup>rd</sup> Send the original infraction to the Court. The court must receive the infraction within 15 days of the date the infraction was issued.
- 4<sup>th</sup> Stop by our office or send us by mail;
  - 1) A Completed Traffic Infraction Intake Form,
  - 2) A Copy Of The Infraction and/or Court Summons Notice.
  - 3) Payment (\$179.00 for Speeding. Other or multiple offences please contact our office)  
We accept Cash, Check, or Money Order.

OUR ADDRESS IS: 11033 NE 24<sup>TH</sup> ST, SUITE 200, BELLEVUE, WA 98004

*Though we cannot guarantee specific results, our law firm will work hard to get your ticket dismissed or not to affect your insurance. Once we receive your file, we will contact you either by a phone call or email stating that we have received your information. If you don't hear from us within 7 days from sending us your file contact our office immediately. You will not have to attend the hearing, unless you are notified by our office. After your hearing we will notify you of the results.*

I HAVE READ AND UNDERSTAND THE FOREGOING TERMS AND AGREE TO THEM.

\_\_\_\_\_  
Attorney- Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client- Signature

\_\_\_\_\_  
Date

Final Hearing Date \_\_\_\_\_

Hearing Result \_\_\_\_\_

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